

P-T Intermediate Site
Book Return & Pick Up While Distance Learning
(This is the plan for any time that we go to Distance Learning.)

Returning Books:

- Return tubs will be available in the lobby each day of the week. The tubs are labeled by days so that books can be quarantined according to CDC guidelines before checking the books in and shelving them again.

Picking Up Books:

- Log on to **Destiny Discover** using student logins. The link for Destiny is available on our school web page.
- Place a book on hold. (Only one hold can be placed at a time by student. Once a book is on hold, the student cannot remove the hold so make sure it is the book you want.)
- I will run a report each day at 11:00 AM and checkout books to students that placed holds that day. The books will be available in the lobby for pick up from 8:30 AM to 12:00 PM the following day. Wednesday pickup will be from 8:30 AM to 4:00 PM.
- Books will be labeled with the student's name and grade and placed on a rolling cart in the P-T Intermediate School lobby.

I sincerely hope this allows your child to continue enjoying reading during this crazy time. Please contact me if the process is not working with your needs, and I will try to make accommodations accordingly.

Thank you,

Diane Gordon Media Specialist
dsgordon@p-t.k12.ok.us